

Six things TO DO if you are convening a computer programming workshop

- 1. As far as possible ensure an equal balance between men and women as invited trainers and speakers**
- 2. If it is intended to be a mixed gender workshop, seek to ensure an equal balance between women and men as participants.**
- 3. Ensure equal access for women and men to all shared material and equipment, before, during and after the workshop.**
- 4. Ensure that all sub-groups within the workshop have mixed genders within them and every member has equal rights to speak up and participate.**
- 5. Ensure that there are guidelines on expected behaviour that specifically address sexual harassment.**
- 6. Be pro-active if you see inappropriate behaviour.**



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Six things TO AVOID if you are convening a computer programming workshop

- 1. Permitting or condoning inappropriate sexual behaviour by participants, trainers, speakers, or sponsors during the workshop.**
- 2. Only inviting men to be speakers or trainers.**
- 3. Only choosing men to participate in the workshop if it is intended to be open to all genders.**
- 4. Only granting male participants access to shared materials and equipment during the workshop.**
- 5. Separating men and women into two groups with unequal access to resources during the workshop.**
- 6. Doing nothing if you see inappropriate behaviour.**



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